



## Local Offer: Dane Bank Primary School

**As a school we are mindful of and comply with the LA Expectations of Schools, which outlines the key ways pupils should be supported in class, along with expected equality duties shown in the school policies.**

**This document shows the range of targeted support we give identified pupils to address their specific needs. Different interventions and approaches are used to address specific areas and we would look carefully at your child's individual needs when deciding how best to support them in class and which interventions may be required.**

**This document will be updated and as and when further information is provided and the appropriate amendments will be made to comply with any changes.**

Further information can be found at the Local Authority's Local Offer [www.tameside.gov.uk/localoffer](http://www.tameside.gov.uk/localoffer)

### Teaching and Learning

The provision available for children with SEND at Dane Bank Primary School is as follows:

- All pupils are encouraged to be independent learners and work is pitched at an appropriate level according to their needs which enables them to feel included in all aspects of learning.
- Each year group has access to a Teaching Assistant to work with a selection of children and offer additional support where required. The class teacher oversees the planning, support and progress for all the children.
- There is a selection of ICT facilities in school to facilitate access to the curriculum and promote independent learning.
- Where appropriate, referrals can be made to the appropriate external agencies and additional support may be provided.
- Staff are supported with training and advice from external agencies and advisory teachers.
- During tests and SATs children with SEND may be able to have access to a private room and be supported by a familiar adult making the necessary adjustments required in accordance with the Standards & Testing Agency guidelines.
- Interventions are provided for those children who may need additional support and these are carried out in small groups or 1:1
- Adaptations may be made in order for pupils with SEND to access the curriculum eg; large text, individual work stations, visual timetables, coloured overlays etc
- The school Accessibility Plan is written in compliance with paragraph 3 of schedule 10 to the Equality Act 2010

## **Annual Reviews**

- Review meetings for children with Education, Health and Care Plans (EHCP) are arranged annually at the convenience of all concerned.
- The progress of children with SEND is reviewed regularly and meetings are held each term with the class teacher so that any concerns can be addressed.
- The Inclusion Manager is available to discuss the support which is available in more detail.

## **Keeping Children Safe**

- The Inclusion Team, in consultation of the parents, carry out the necessary risk assessments as and when they are required. This enables all staff to become aware of a pupil's individual needs and how these requirements can be addressed.
- School works closely with outside agencies such as Health and Social Care and the Educational Psychologist to address any concerns.
- The class teacher has overall responsibility for the pastoral, medical and social care for every child in their class.
- The school site is entirely wheel chair accessible with a disabled toilet large enough to accommodate changing.
- Parking is available close to the school entrance and the necessary provision can be made as and when required.
- Key workers and Lunchtime Assistants provide supervision in accordance with individual risk assessments and care plans.
- The school website provides details of all statutory policies and a copies can be requested from the school office.
- The school has a positive approach to all types of behaviour and has a clear and effective reward system in place.
- Attendance and punctuality of every child is monitored on a daily basis and support offered where necessary.

### **Health (including Emotional Health and Wellbeing)**

- Medication can be administered in school, by the appropriate member of staff, after the completion of a medical form obtained from the school office and in line with the Supporting Pupils with Medical Conditions Policy.
- Office staff oversee the administration of medication on a day to day basis.
- Families and external agencies are invited into school, along with the relevant staff, to develop Care Plans
- All staff are made aware of Care Plans relating to the needs of individual children they are responsible for.
- In the case of a medical emergency the school has trained first aid staff. If necessary, the parent/carer is contacted and in extreme cases further medical advice would be sought and appropriately acted upon.
- Where appropriate, children may be able to access health or therapy services within school.
- The school follows a comprehensive PHSE curriculum which the Pastoral Manager helps to oversee and to support vulnerable children with additional individual/group programmes.

### **Communication with Parents**

- The school website clearly identifies staff and their roles and responsibilities.
- As good practise parents should make an appointment to ensure the appropriate member of staff is available. However, there is a short time available in the morning and after school to discuss matters which may be of importance.
- Progress is updated termly and measured against national and age related expectations. The class teacher informs the parent/carer at parent meetings and by written achievement reports.
- Open days are available in the Summer Term or arrangements can be made by appointment to view the school.
- Parental questionnaires and the school email address can be used for feedback.
- Parents are regularly informed through Attendance, Family CAF and Statement / EHC Review meetings

## **Working Together**

- School Council, Eco Council and Play Leaders all give the children the opportunity to 'have their say' about relevant school issues.
- Workshops for parent/carers are available to discuss ideas and policies.
- Parent/carers have the opportunity to become a school governor, as and when a position arises, help support the school through Friends of Dane Bank and volunteer to help pupils in class.
- The Inclusion Manager liaises closely with the SEND Link Governor to help support pupils with SEND and their families.
- If a child has an EHCP or Family CAF in place their views will be sought before any review meetings.

## **Help and Support for the Family**

- As a school we work closely with a variety of external agencies to help address individual needs of the children. These agencies include Educational Psychologists, Advisory Teachers, School Nurse, Occupational Therapists, Speech & Language Therapists and others.
- Requests can be made to the school SENDCo or Pastoral Manager to help complete any appropriate forms or paper work.
- Information, advice and guidance can be provided by the school SENDCo or Pastoral Manager and appointments can be made by contacting the school.
- Travel plans need to be organised by parent/carer. The local authority will help to provide the appropriate information for travel arrangements.

### **Transition into and within Dane Bank and on to High School**

- Dane Bank is an inclusive school and follows the admission arrangements of the LA
- Home visits are undertaken for all pupils entering Dane Bank Nursery
- Visits are made to pre-school settings to observe pupils and liaise with other professionals
- Transition visits and phased intake or reduced hours are arranged for pupils starting at Dane Bank
- Appropriate information and details are transferred to the chosen high school during the summer term before transition takes place.
- The Pastoral Manager liaises with the selected high school and the transition officer to establish buddy systems and nurture groups for the vulnerable children so that the transition is as smooth as possible.
- All pupils have the opportunity to visit and spend time during the summer term at their allocated high school and if additional visits are required they can be arranged.
- Pupils with an Educational Health Care Plan will attend a review meeting where staff from the primary and senior school will be invited to help with the transition process.

### **Extra Curricular Activities**

- There is onsite private provision for school holidays and before and after school care. Arrangements can be made by contacting Dane Bank Kids' Club.
- School offers various lunch time and before/after school activities. Please see the web site & app for recent information.
- Clubs are made accessible for all children and, where necessary, appropriate arrangements will be made to make them fully inclusive.
- Pupils are encouraged to make friends through a variety of activities including Play Leaders, School Council and Prefects..
- Pupils are included in all areas of the school curriculum. We aim for all the children to be included in school trips and provide the necessary support and transport arrangements.
- A risk assessment is carried out prior to any off site activity to ensure the health and safety of all the children.