



3rd November 2020

Dear Parent/Carer,

Re: Parent Governor Elections

I am pleased to inform you that we currently have a vacancy for a Parent Governor to serve on the Local Governing Body of Dane Bank Primary School.

The other members of the Local Governing Body represent the school staff, the local community and the Changing Lives in Collaboration Trust [CLiC]. The powers and responsibilities of Governors have changed in recent times; their key role is to support and challenge the leadership of the school to ensure that Dane Bank continues to thrive. The Executive Principal (Jo Ashcroft) and the Head Teacher (Mrs Todhunter) report to Governors on all aspects of school life.

Parent Governors are in a unique position on a Governing Body. Not only do Parent Governors have to work in the best interests of the school, but they have to balance this with their natural desire to see the best outcomes for their own children.

As a Parent Governor, you will be well placed to understand the parents' views and to remind the Governing Body how matters being discussed affect parents. You are in a good position to help the Governing Body communicate effectively with parents and have the opportunity to make a difference, not only for your children but the children in years to come.

We have enclosed the following information:

- Nomination form
- Role of the Governor information sheet

If you are interested in standing for election, the process for the nomination stage is as follows:

1. Each parent/legal guardian of a child/children attending the school are eligible to stand for election and nominate.
2. Nominees must be proposed and seconded by two other parents of children who currently attend Dane Bank Primary School.
3. It is essential that nominees also write a brief statement outlining skills and experiences relevant to the Governor role to help parents to decide who to vote for. The statement will be circulated to all parents as part of the voting process.
4. The nomination form, along with the statement, must be marked for the attention of Mrs Todhunter and handed in to the main office of the school **no later than 15:30 on Tuesday 10th November 2020.**



5. Where the number of nomination forms received is equal to the number of vacancies, the nominees are 'elected unopposed' and will take up their place as Parent Governor automatically. Where the number of nomination forms received is greater than the number of vacancies, an election will be held and ballot papers will be sent to parents and carers along with details of the election process.

If you have any questions regarding the role or the process, please don't hesitate to contact Mrs Todhunter by email at a.c.d.todhunter@danebank.tameside.sch.uk.

Yours sincerely

Alicia Todhunter
Headteacher