

Dane Bank Primary School

Thornley Lane South, Reddish,

Stockport, SK5 6QG

Telephone: 0161 336 5896

Email: admin@danebank.tameside.sch.uk

Web: <http://www.danebank.tameside.sch.uk/>



Headteacher: Mrs Alicia Todhunter

Tuesday 15th December 2020

Dear Parents and Carers



Christmas Test and Trace Arrangements

We would like to explain the process for informing your child's school of any positive COVID cases identified at the end of this week and over the first few days of the Christmas holidays.

Parents should continue to notify school if their child develops symptoms of COVID-19 or is asymptotically tested (tested when they don't have symptoms) this week using the normal school contact details.

Notifying the school if your child develops COVID-19 symptoms after we have closed for Christmas:

Please notify the school if:

- Your child develops symptoms **between 3.20pm on Friday 18th December and 3.20pm on Sunday 20th December** and subsequently receives a positive COVID-19 test result **or**;
- Your child is tested for COVID-19 **any time up to 3.20pm on Sunday 20th December** and subsequently receives a positive test result **and**;
- Your child was in school in the 48hrs prior to the onset of symptoms/test date.

Please contact the school via this email address: a.c.d.todhunter@danebank.tameside.sch.uk . Please note, this email will be checked once each day up to Thursday 24th December; the Headteacher will be responding to COVID-19 tracing emails **only** during the school holidays, as they are on holiday at this time. All other enquiries and contact should be made in the usual way from 4th January 2021, once the school re-opens.

Contact from school in the event of a confirmed case:

Usually, staff from the school would contact parents by telephone to inform them if their child has been identified as being in close or direct contact with someone who has tested positive for COVID-19. Whilst we feel that speaking to parents in these circumstances is our preferred approach, this will not be possible during the school holidays, as all staff are on holiday. Therefore, if we receive notification of a confirmed case during the school holidays, you will be informed via an email from the school. We will resume with phone calls after the school holidays.

You do not need to notify the school if:

- Your child has not been in school in the 48hrs prior to the onset of symptoms/test.
- Your child develops symptoms or is asymptotically tested after 3.20pm on Sunday 20th December 2020.

The national test and trace service will contact you to complete the contact tracing.

Testing

We would like to remind parents that children should only be tested if they develop any of the three COVID-19 symptoms:

- **a high temperature** – this means you feel hot to touch on your chest or back (you do not need to measure your temperature);
- **a new, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)



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- a loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal.

Test and trace arrangements when the school re-opens in January 2021

From the 4th January 2021 onwards, the normal test and trace procedures will apply, and parents should contact the school directly by phone or email to notify if their child develops symptoms of COVID-19.

If you have any further questions regarding this information, please do not hesitate to contact the school office.

Thank you for your continued support during this time.

Kindest regards

A handwritten signature in black ink that reads 'Jo Ashcrott'.

Mrs Jo Ashcrott

CEO/Executive Headteacher

