

CLIC Trust COVID 19- Health and Safety Risk Assessment and Outbreak Management Plan

Living With Covid-19

Organisation: Changing Lives in Collaboration (CLIC) Trust	School: All CLIC Schools: Chorlton Park, Dane Bank, Old Moat & Rolls Crescent Primaries	
Date Risk Assessment Carried Out: 27/02/2022	Risk Assessment Carried Out by: MLT	
Version: V1	Start Date: 28/02/2022	Next Review Date: 01/04/2022
Date Board Approved: 04/03/2022 (by email)	Date shared with LGB: 04/03/2022 (by email)	
Date shared with all staff: WB 07/03/2022	Method of sharing updates with staff: email, online meetings, paper copies or instructions as appropriate	

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1057106/220224_Schools_guidance.pdf

Staying COVID Secure – Our Commitment

- ✓ We recognise the risk posed by Coronavirus (COVID-19) to our staff, pupils and their families. Control measures to minimise the risk of infection and the transmission of the virus are provided in this Risk Assessment.
- ✓ We will ensure, as far as is reasonably practicable, the Health, Safety and Wellbeing of our staff and pupils.
- ✓ We will share this Risk Assessment and its findings with employees and consult on its contents.
- ✓ We will continue to comply with all relevant Health and Safety Legislation.

Our Employees

Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
01	There is no longer a legal requirement for people with Covid-19 to isolate. However, the main schools guidance and the UKHSA guidance are clear that positive individuals are still advised to isolate . Those with symptoms should arrange to have a test .	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • Individuals can test on day 5 and again on day 6; if both tests are negative, staff can return to work from day 6.
02	An individual risk assessment will be completed for all pregnant staff mitigating their potential risk from coronavirus (COVID-19).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • All staff individual risk assessments should be reviewed and updated regularly.

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Our Pupils

Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
03	There is no longer a legal requirement for people with Covid-19 to isolate. However, the main schools guidance and the UKHSA guidance are clear that positive individuals are still advised to isolate . Those with symptoms should arrange to have a test .	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> Individuals can test on day 5 and again on day 6; if both tests are negative, staff can return to work from day 6.
04	Remote/distance learning contingency arrangements for all pupils should be maintained for those pupils isolating and ready for outbreak contingency planning.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05	When a vulnerable pupil is self-isolating, you should: <ul style="list-style-type: none"> notify their social worker (if they have one) and, for looked-after children, the local authority virtual school head agree with the social worker the best way to maintain contact and offer support You should have procedures in place to: <ul style="list-style-type: none"> check if a vulnerable pupil is able to access remote education support support them to access it (as far as possible) regularly check if they are accessing remote education keep in contact with them to check their wellbeing and refer onto other services if additional support is needed. 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Our School

Physical / Social Distancing in the Building

Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
06	Staff that assist pupils with AGP (aerosol generating procedures) have appropriate AGP PPE. Any procedures are done in a separate, ventilated room where possible. (Refer to health colleagues if this is applicable).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> Detailed work has been completed by health, and health & safety colleagues to ensure staff that assist pupils with AGP can do this in a Covid secure way.

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Infection Control, Cleaning and Hygiene Arrangements					
Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
07	Staff and/or pupils who are have tested positive for Covid-19 should not attend school.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
08	Staff and pupils with the main symptoms of COVID 19 should be encouraged to get tested.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
09	Provision of hand-washing / hand-hygiene facilities throughout school. (Regularly monitored & maintained).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10	All staff and pupils are encouraged to regularly wash their hands with soap and water, especially upon arrival at school/setting, prior to eating, following break/lunch time and any other time deemed necessary (after coughs/sneezes). Small children and children with complex needs should continue to be helped to wash their hands properly. Staff and pupils are provided with instructions on how to achieve effective hand-washing; for example in the form of posters, written guidance and videos clips etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Hand-Washing Guidance Hand-Washing Video
11	Toilets and facilities will be cleaned regularly in line with the school's enhanced cleaning regime. Increased frequency of toilet inspections and checks to ensure sufficient supplies of liquid soap are maintained.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12	All staff and pupils are encouraged to cough / sneeze into tissues and dispose of these in appropriate waste disposal bins. (Catch it, Kill it, Bin it)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13	All working areas within the building should be well-ventilated (Windows and Doors open) where safe and appropriate to do so.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Good ventilation can be achieved by a variety of measures including: <ul style="list-style-type: none"> mechanical ventilation systems – these should be adjusted to increase the ventilation rate wherever possible and checked to confirm that normal operation meets current guidance and that only fresh outside air is circulated. If possible, systems should be adjusted to full fresh air or, if not, then systems should be operated as normal as long as they are within a single room and supplemented by an outdoor air supply

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					<ul style="list-style-type: none"> • natural ventilation – opening windows (in cooler weather windows should be opened just enough to provide constant background ventilation and opened more fully during breaks to purge the air in the space). Opening internal doors can also assist with creating a throughput of air • natural ventilation – if necessary external opening doors may also be used (as long as they are not fire doors and where safe to do so). <p>To balance the need for increased ventilation while maintaining a comfortable temperature, consider:</p> <ul style="list-style-type: none"> • opening high level windows in colder weather in preference to low level to reduce draughts • increasing the ventilation while spaces are unoccupied (for example, between classes, during break and lunch, when a room is unused) • providing flexibility to allow additional, suitable indoor clothing <p>Heating should be used as necessary to ensure comfort levels are maintained particularly in occupied spaces.</p>
14	<p>A regular cleaning schedule should be maintained, using detergent and hot water followed by a chlorine based disinfectant solution, of all areas and equipment, with a particular focus on frequently touched surfaces:</p> <ul style="list-style-type: none"> • Toilets • Door Handles/ Access Buttons • Kitchen areas and associated equipment • Water dispensers/ coolers • Printers/ Photocopiers • White Boards • Play Equipment • Shared resources 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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15	Suppliers and Contractors attending the premises advised of infection control arrangements and expectations around personal hygiene.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Response to an Infection					
Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
16	If an outbreak, school's Covid-19 outbreak management plan is implemented. Remote/distance learning contingency arrangements for all pupils should be maintained in case of school/ year group closure during any local COVID 19 outbreak.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	See Outbreak Management Plan Below

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Outbreak Management Plan

Outbreak Management Plan (OMP) outlines how the school would operate if additional measures are recommended for your setting or the local area. The Director of Public Health, Public Health England Health Protection Teams or the Local Authority could recommend certain measures are re-introduced. This may happen to help manage outbreaks in schools, or if there is an “extremely high prevalence” of Covid-19 in the community and other measures have failed to reduce transmission, or as part of a package of measures “responding to a variant of concern”.

N.B- THE FOLLOWING CONTROL MEASURES DO NOT NEED TO BE PUT INTO PLACE UNLESS RECOMMENDED BY THE DIRECTOR OF PUBLIC HEALTH, PHE HEALTH PROTECTION TEAMS OR THE LOCAL AUTHORITY.

Ref	Control Measure	Yes	No	N/A	Actions Taken Details / Further Information
01	<p>If there is significant concern that existing or recently introduced measures in an area have failed to mitigate community transmission, or that a more robust response is required to contain the outbreak of a Variant of Concern (VoC), it may be necessary to limit the number of children and young people in education or childcare settings through attendance restrictions.</p> <p>ATTENDANCE RESTRICTIONS SHOULD ONLY BE CONSIDERED AS A LAST RESORT FOLLOWING THE DFEs 'CONTINGENCY FRAMEWORK' AND, IN COLLABORATION WITH PUBLIC HEALTH AND THE LOCAL AUTHORITY.</p>				<ul style="list-style-type: none"> • Ensure remote learning platform remains. • Provision in place for key worker children attendance (as per national lockdowns). • Full Safeguarding provision (DSL, Dep. DSL, pastoral/family support provision) maintained.
02	When a variant of COVID-19 is classed as a VoC, DHSC will increase targeted testing in that area to help suppress and control any possible new cases and better understand the new variants.				
03	Temporary re-introduction of year/class bubbles, for a temporary period to reduce mixing between groups.				<ul style="list-style-type: none"> • Year/ class group bubbles implemented • Staggered entrance/ exit times and use of different entrances • Staggered/limited use of communal areas - hall/dining room
04	Temporary re-introduction of face coverings. In all cases any educational drawbacks in the recommended use of face coverings should be balanced with the benefits in managing transmission and should allow for reasonable exemptions for their use.				<ul style="list-style-type: none"> • Face coverings worn by staff and visitors, in communal areas unless they are exempt.

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05	Temporary re-introduction of shielding in the event of a major outbreak or variant of concern that poses a significant risk to individuals on the shielded patient list. SHIELDING CAN ONLY BE RE-INTRODUCED BY NATIONAL GOVERNMENT.				<ul style="list-style-type: none"> • Individual risk assessments regularly reviewed and specifically in line with any updated government guidance regarding VoCs. • Remote learning platform in place for children who are advised to shield.
06	Temporary limit to certain school activities; - residential educational visits - open days - transition and taster days - parental attendance in settings - performances in settings				<ul style="list-style-type: none"> • Risk assessments in place.
07	Temporary reintroduction of social distancing measures				<ul style="list-style-type: none"> • When there is an increase in local Covid-19 cases, considerations should be given to ensuring social distancing amongst staff- e.g; <ul style="list-style-type: none"> ○ Stagger the use and limit the occupancy of staff room and offices by employees and ensure staff maintain social distancing. ○ Ensure maximum occupancy of each room is calculated to ensure staff can maintain social distancing. Car sharing should be avoided where possible
08	Maximise the ventilation in indoor spaces (while maintaining thermal comfort) and consider whether any activities could take place outdoors (including exercise, assemblies or lessons).				
09	One-off enhanced cleaning, focussing on touch points and any shared equipment.				

Further Information via: Health and Safety Team
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